



CIRCULAR

ROYAL NSW BOWLING ASSOCIATION LTD.

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No: 1/2016
Date: 27th January 2016
To: Zones, Districts & Club (Umpire Committees)
Re: Procedures for Umpire Accreditation or Reaccreditation

Accreditation or Re-Accreditation as a Marker, Measurer or National Umpire

Bowls Australia has introduced a new procedure for Accrediting new Markers, Measurers and National Umpires and Re-accrediting existing National Umpires based on a competency system of assessment.

Under this system 3 options are available as follows:

1 MARKER

To be accredited as a Marker, candidates are required to complete the Markers module (a 4 hours course) at a cost of \$22 inc GST which includes the provision of an Officiating Manual.

2 MEASURER

To be accredited as a Measurer, candidates are required to complete the Measurers module (a 4.5 hours course) at a cost of \$22 inc GST which includes the provision of an Officiating Manual.

3 NATIONAL UMPIRE

To be accredited as a National Umpire, candidates are required to complete 3 modules, namely, Marker (4 hours), Measurer (4.5 hours), and National Umpire, (4 hours) at a cost of \$44 inc GST which includes the provision of an Officiating Manual.

(This cost has been subsidized by Bowls NSW to reduce the cost to Members or their Clubs)

NOTE :

- 1 Marker and Measurer Modules may be completed as separate courses at a cost of \$22 each, or can be completed as part of a National Umpires course (total 12 hours) at a cost of \$44.
- 2 A Marker can officiate only as a Marker
- 3 A Measurer can officiate only as a Measurer
- 4 A National Umpire can officiate as a Marker or a Measurer or a National Umpire and is the only Official who can adjudicate on a question of the 'Laws of the Sport of Bowls'
- 5 All candidates MUST have a copy of the current "Laws of the Sport of Bowls" 3rd Edition January 2015 which can be obtained from your Zone Office or from Bowls NSW Head Office.

PROCEDURE FOR A MEMBER TO ACCREDIT OR RE-ACCREDIT

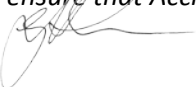
- 1 Accreditation or Re-accréditation Application forms are to be obtained from your Zone Umpires Representative or online from the Bowls NSW Website www.bowlsnsw.com.au
- 2 Forms are to be completed by the Applicant and signed by the Club Secretary or Bowls Coordinator. *Please note: The Australian Sports Commission Code of Ethics and Bowls Australia Official's Code of Behaviour attached to these forms must be completed by the applicant and presented to the Course Assessor.*
- 3 The applicant or his Club is to submit Pages 1 and 2 of the application form together with payment to the Bowls NSW Office (c/o The State Umpires Committee) for processing. **The application will not be processed if payment is not received. Reaccrediting Umpires also are required to complete and submit Page 5 of the reaccreditation application form 'Recognition of Performance as an Official'.**
- 4 Bowls NSW will then forward a copy of the Officiating Manual together with the course questions to the candidate.
- 5 The applicant may wish to study and familiarize himself with the Manual and he may also liaise with one of the Club Umpires to be given some tuition on the use of the measuring equipment in the Clubs Umpires Kit.
- 6 The applicant will be given sufficient time to complete the above and he will then be contacted by one of the Accredited Umpire Educator in his Zone to arrange a suitable time and location to attend the course/ courses selected.

PROCEDURES FOR UMPIRE EDUCATORS AND PROCESSING APPLICATIONS

- 1 Candidate will submit application forms with payment to the Bowls NSW Office (c/o The State Umpires Committee).
- 2 The application is processed and a copy of the "Officiating Manual" together with the "question sheets" is sent to the candidate.
- 3 Each Member of the State Umpires Committee has been allocated Zones for which they are responsible.
- 4 Application forms are distributed among the respective Committee Members to arrange for the Umpire Educators in each of their allocated Zones to conduct the relevant course and carry out the assessment of the candidate to determine their competency. It should be noted that Umpires seeking re-accréditation must answer all 15 questions on the assessment sheets because an Umpire can be called upon to officiate as a Marker or Measurer.
- 5 Umpire Educator forward their completed assessments to their respective State Umpires Committee member. *Note – the front page of the candidates application form MUST be attached to the completed assessment.*
- 6 The Committee Member checks the paperwork and completes the Accreditation / Re-accréditation Register for the State Umpires Committee Chairman to approve.
- 7 The completed register is handed to Bowls NSW Office for forwarding to Bowls Australia to issue the applicable certificate.

Umpire Educators please note :

This procedure has been approved by the State Umpires Committee and Bowls NSW and must be followed to ensure that Accreditation / Re-accréditations are processed in a timely efficient manner.



Greg Helm
Chief Executive Officer
Bowls NSW.